

**AL ISLAMI BUSINESS ONLINE – MAINTENANCE FORM**

**Company Information**

Company Name			
Existing Account Number	<input type="text"/>	<input type="text"/>	<input type="text"/>

**Change Account Number**

New Account Number	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<p><b>*This account number should be under the same Customer Identification Number (CIF)</b>  <b>*Applicable service fees will be debited from this account</b></p>				

**Change of Mobile Number/ E-mail Address**

User ID	New Mobile Number	New E-mail Address

**Reset User ID / Password**

User Name	
User Name	
User Name	

**Unlock User ID**

User ID	
User ID	
User ID	

**Addition of New User(s)**

- Register the below user(s) for accessing our company(s) account
- Only Authorised signatories of the company can apply for Al Islami Business Online
- Kindly update your Account mandate / Operating Instructions (wherever required) prior to adding any new users in Al Islami Business Online
- **User ID & Password will be generated by system and sent on below Email ID and mobile number respectively**

User Details	User # 1	User # 2	User # 3
First Name			
Last Name			
Mobile Number			
E-mail Address			

**Deletion of Existing User(s)**

- Deregister the below user(s) from accessing our company(s) account
- **Copy of the Board Resolution is required**

User ID	
User ID	
User ID	

**Activate AI Islami Business Online Banking**

**Update Access Type**

- Please update my/our AI Islami Business Online access
- In case where the access type has been changed from Full access to View access or View access with WPS and where the enrollment on Full access is for more than 10 days, the service fee applicable to Full access shall apply

ACCESS TYPE	<input type="checkbox"/> FULL Access	<input type="checkbox"/> View Access	<input type="checkbox"/> View Acces with WPS
<i>Please refer to schedule of charges for service fee applicable on access type</i>			

**Update Parent Subsidiary Relationship Details**

Update in Account Operating Instructions will only be applicable of AI Islami Business Online and should remain within the operating instructions of the account

**Update Account Operating Instructions (For Business Online only)**

Update in Account Operating Instructions of the account, please fill in Annexure B

Unsubscribe from AI Islami Business Online Banking

You are requested to unsubscribe the above mentioned CIF/ Account Number from AI Islami Business Online due to reason:

**DECLARATION**

Only signatory(s) authorised to operate account on behalf of company/subsidiary should sign this section

I/We hereby authorise you to make the necessary changes to our existing online banking registration. I/We hereby agree that this application form is subject to the AI Islami Business Online Terms & Conditions attached herewith.  
I/ We further confirm that all information provided by me is true and correct and authorise the bank to act accordingly without any responsibility or liability.

*Signature for and on behalf of the company*

AUTHORISED SIGNATORY NAME	SIGNATURE
<b>Company Seal/ Stamp</b>	

**FOR BANK USE ONLY**

Branch Name:					
Branch Staff Name		Signature		Date	
COD Maker Name		Signature		Date	
COD Checker Name		Signature		Date	

## ANNEXURE A PARENT-SUBSIDIARY RELATIONSHIP (OPTIONAL)

### Link Parent Subsidiary Account(s)

Link the below company(s) for Parent Relationship

Through this option, you can link multiple subsidiary company(s) to the main parent company. Main parent company signatory(s) can have access to subsidiary company account(s). Parent company signatory(s) can transact/ inquire/ approve transactions from subsidiary company(s) accounts as per appropriate mandate on bank records.

**Existing Parent & Subsidiary Company:** Both parent & child company(s) are enrolled for Al Islami Business Online. You can fill in the below details to link both the entities.

Parent Account Number	□□□□	□□□□	□□□□□□□□□□	□□
1 <sup>st</sup> Subsidiary Account Number	□□□□	□□□□	□□□□□□□□□□	□□
2 <sup>nd</sup> Subsidiary Account Number	□□□□	□□□□	□□□□□□□□□□	□□
3 <sup>rd</sup> Subsidiary Account Number	□□□□	□□□□	□□□□□□□□□□	□□

### Delete Parent Subsidiary Relationship Linking

Delete the Parent Subsidiary Relationship linking for below entities

Parent Account Number	□□□□	□□□□	□□□□□□□□□□	□□
1 <sup>st</sup> Subsidiary Account Number	□□□□	□□□□	□□□□□□□□□□	□□
2 <sup>nd</sup> Subsidiary Account Number	□□□□	□□□□	□□□□□□□□□□	□□
3 <sup>rd</sup> Subsidiary Account Number	□□□□	□□□□	□□□□□□□□□□	□□

### Modify Access Type for Parent Signatory(s) to Subsidiary Account(s)

Update the access of signatory(s) to subsidiary company account(s)

- Please enter the account numbers of subsidiary company to which parent company signatory(s) will have access
- Please separate account number for each user by comma

User ID	Account Number(s)

AUTHORISED SIGNATORY NAME	SIGNATURE

## ANNEXURE B

### ACCOUNT OPERATING INSTRUCTIONS - OPTIONAL (For Business Online Only)

#### Update Transactions Amount Restrictions

**NOTE:**

- Signatory(s) will not be able to approve/initiate transaction more than per transaction exception amount mentioned below
- Below amount cannot exceed limits as per mandate in Bank's record
- Please mention the amount that needs to be updated
- The below modifications will override the existing changes (if applicable) for the same user
- This maintenance form is part of the enrollment form unless modified herein

**AMOUNT (IN AED)**

Transactions Type	Between & Other DIB A/c Transfer	Investment Deposit Opening	International Fund Transfer	Domestic Transfer (Within UAE)	Bill/Charity Payments	File Upload	WPS	Direct Debit
User ID								

#### Add/Modify Account Transaction Type Restrictions

**NOTE:**

- Operating rules and limits will be defined as per the company(s) appropriate mandate on bank records
- If you would like to modify the transactions restriction that can be performed against your account, please fill the below section. This restriction will apply only for AI Islami Business Online & AI Islami Business Mobile initiated transactions
- In case of conflict between mandate on bank records and below details, rules as per mandate on bank records will be applied
- The below modifications will override the existing changes (if applicable) for the same account

Account Number	Between & Other DIB A/c Transfer	Investment Deposit Opening	International Fund Transfer	Domestic Transfer (Within UAE)	Bill/Charity Payments	File Upload	WPS	Direct Debit
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**AUTHORISED SIGNATORY NAME**

**SIGNATURE**
